




# VACANCY!!!

## INDIRECT TAX SENIOR

Our high profile Indirect Tax Team advises clients through the maze of taxes, including VAT, Customs Duties, and Excise duties . The Indirect tax team works with a variety of organisations across multiple sectors. The business has been growing steadily year on year and in order to seize the opportunities available in the market, the team requires new talent particularly in relation to our indirect tax technology and compliance solutions offering which is one of the strategic growth areas for BDO.

The role will focus on a considerable amount of client interaction. We are looking for a highly motivated, enthusiastic and hard-working indirect tax professional who is looking for a career move into this exciting new area of tax.

### The Role

- Provide VAT, Customs & Excise duty compliance and advisory services to clients.
  - Build and maintain relationships with clients and provide high levels of indirect tax client service
  - Build relationships both within the firm and externally with clients, identifying opportunities and managing expectation
  - Contribute to winning new work by proactively managing existing clients and contribute to winning new clients.
  - Manage the successful delivery of tax projects, ensuring technical excellence and practical/business driven approach taken
  - Responsible for day-to-day delivery of client liaison
  - Support the activities of the wider team
  - Key member of one of the client service groups providing full tax services to a client portfolio.
  - Control WIP and oversee billing arrangements for a portfolio of clients including reviewing fee proposals
  - Agreeing fees with clients after consultation with Indirect Tax Manager , issuing fee invoices and debt collection
  - Assist clients in setting up business in Zimbabwe.
  - Assist with work permit, VISA and branch applications
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## Ideal Candidate:

- i. Minimum qualification of a degree in Accounting/Economics/Law
- ii. Minimum experience of at least 5 years working in ZIMRA or professional firms.
- iii. Strong communication skills and interpersonal skills. A good “team player” who possesses strong leadership qualities.
- iv. The confidence and ability to build relationships in the business and work collaboratively with non-tax areas
- v. A strong interest and enthusiasm for VAT, customs duties and Excise duty.
- vi. Excellent writing skills
- vii. The ability to apply technical knowledge and analysis with logical and well organised systematic reviews.
- viii. Client focused and commercially aware
- ix. Strong analytical skills

## Skills

- i. Experience of dealing with VAT and Customs duty compliance and processes
- ii. Strong Indirect Tax technical skills and keen to develop further
- iii. Excellent communicator in range of situations both written and oral
- iv. Relationship management skills with ability to manage client expectations
- v. An inclusive team player with ability to build effective relationships at all levels

## We offer:

- Competitive remuneration package
- Opportunities for career progression

If interested please apply to: [careers@bdo.co.zw](mailto:careers@bdo.co.zw) by 31 March 2022

## Because Relationships Matter

Audit Tax Advisory

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